



Please provide an estimate of the time taken to complete this form.

Include:

1. The time actually spent reading the instructions, working on the questions and obtaining the information
2. The time spent by all employees in collecting and providing this information

Hours

Minutes

OFFICE USE ONLY

CW Registration No.

Date Received

File No.

# Non-Compulsory Corporate Uniforms Application Form - Registration

**THIS APPLICATION FORM IS INTENDED FOR USE BY EMPLOYERS ONLY**

**Please read the Guide to Registering a Non-Compulsory Corporate Uniform before completing this form. For further information, please refer to the Approved Occupational Clothing Guidelines or ring the Corporate Wear Unit on 03 9268 7944.**

**If you are a subsidiary or a franchised unit and wish to register the identical non-compulsory corporate uniform as the holding company or franchisor, please complete Part 3 and the Declaration on Page 6 ONLY.**

**Post applications to: AusIndustry, GPO Box 85A, Melbourne VIC 3001**

**For AusIndustry Office locations please refer to our website at [www.ausindustry.gov.au](http://www.ausindustry.gov.au)**

Protecting your confidential information is important to us. AusIndustry customers should be aware, however, that public disclosure of some information could occur if the release of the information is required or permitted by law. This may happen, for example, if AusIndustry is required to respond to a resolution of the Parliament or order of a court. The confidentiality of information provided to AusIndustry under its programs is protected by the relevant provisions and penalties of the *Public Service Act 1999*, the *Public Service Regulations*, the *Privacy Act 1988*, and the *Crimes Act 1914* as well as the common law.

**If the space provided in this form is insufficient for your response, please submit the information as a word document and attach it to the form.**

## Part 1 - Applicant Information

**1** Australian Business Number (ABN)

**2** Australian Company Number (ACN) *(if applicable)*

**3** ARBN *(if applicable)*

**4** **NAME OF APPLICANT**  
If individual or sole trader

Mr,Ms,etc. Given name/s

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Family name (surname)

**If company or other entity**

Legal/Registered Name

Trading name/s *(if different to Applicant name)*

**5** Head Office street address

City/Town	
-----------	--

State		Postcode
-------	--	----------

**6** Head Office postal address

City/Town	
-----------	--

State		Postcode
-------	--	----------

**7** Web site address (URL)

**8** What is the ANZSIC Group Code for your core business activity?  
*(See Appendix 1 for list of classifications and codes).*

**9** **Entity type** *(Tick ALL that apply)*

Individual or Sole Trader

Body corporate

Partnership

Any other unincorporated association or body of persons

Trustee applying on behalf of a trust

Other  Specify below

**10** Ultimate Holding Company *(if applicable)*

Australian Business Number (ABN)

# COMMERCIAL IN CONFIDENCE

## 11 Nominated contact person

Mr, Ms, etc. Given name/s

--	--

Family name (surname)

--

Position held

- |  |  |
|--|--|
| Chief Executive Officer <input type="checkbox"/> | Financial Controller/<br>Accountant <input type="checkbox"/> |
| Company Secretary <input type="checkbox"/>       | Partner <input type="checkbox"/>                             |
| Managing Director <input type="checkbox"/>       | Manager <input type="checkbox"/>                             |
| Director <input type="checkbox"/>                | Other <input type="checkbox"/>                               |
| Principal <input type="checkbox"/>               | Specify below  |

--

Office telephone number

--

Mobile telephone number

--

Fax Number

--

E-mail address

--

Postal address (if different to HO postal address)

City/Town		
State		Postcode

## 12 Date registration requested to take effect from

dd/mm/yyyy

--

## 13 Registration number (if previously registered)

--

## 14 Where a uniform supplier is acting on behalf of the applicant (letter of authorisation must be attached), please provide name, company and contact telephone and facsimile below:

Supplier Name and Company

--

Office telephone number

--

Fax number

--

# COMMERCIAL IN CONFIDENCE

## Part 2 - Uniforms

The total number of colours or shades (including black and white) in your complete uniform, must fall within specific limits depending on the number of employees. Please refer to the Guide To Registering a Non-Compulsory Uniform and to paragraphs 30-34 of the Approved Occupational Clothing Guidelines, particularly paragraph 33.

Number of employees/contractors (*per class*)

Nature of work of employees/contractors (*per class*)

**List all colours/shades of the garments in your uniform and accessories** (*not including the colours in the organisation's identifier*).

**Where a print is used, please attach fabric sample or photocopy of print with colours indicated.**

The uniform must be a complete outfit to qualify (a minimum of inner upper garment and lower outer garment). Please list all pieces of your uniform as per the example below.

**Where more than one class exists, please copy this page and complete for each class - alternatively, please download this page as a separate document from the website.**

Item	Colour/Print	Location of ID	Contrasting Colour of ID	Male/Female						
Blouse, Shirts, T-Shirts	White	Left hand side, Chest	Navy	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; width: 33%;">M</td> <td style="text-align: center; width: 33%;">F</td> <td style="text-align: center; width: 33%;">M&amp;F</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </table>	M	F	M&F	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
M	F	M&F								
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>								
	Red	Left hand side, Chest	Navy	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; width: 33%;">M</td> <td style="text-align: center; width: 33%;">F</td> <td style="text-align: center; width: 33%;">M&amp;F</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </table>	M	F	M&F	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
M	F	M&F								
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>								
Trousers, Pants	Navy	Rear Pocket	White	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; width: 33%;">M</td> <td style="text-align: center; width: 33%;">F</td> <td style="text-align: center; width: 33%;">M&amp;F</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </table>	M	F	M&F	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
M	F	M&F								
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>								
Skirt	Red	Below Waistband	Navy	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; width: 33%;">M</td> <td style="text-align: center; width: 33%;">F</td> <td style="text-align: center; width: 33%;">M&amp;F</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>	M	F	M&F	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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<b>Please list all pieces of your uniform below</b>										
				<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; width: 33%;">M</td> <td style="text-align: center; width: 33%;">F</td> <td style="text-align: center; width: 33%;">M&amp;F</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>	M	F	M&F	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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# COMMERCIAL IN CONFIDENCE

## IDENTIFIER/LOGO

You must have an identifier (company logo, name, initials, etc) affixed to each piece of clothing or the uniform must be made of material which contains the identifier ie. pattern.

**Attach a sample of the identifier and indicate its size in the space provided below. Please note if size of identifier differs for upper and inner garments, you must indicate the size of each. If sample is not available provide photographs, sketches or a photocopy with this application.**

**Size of identifier on clothing:**

**Size of identifier on accessories:**

**Method used to affix identifier to uniform:**

*(Must be permanent eg. embroidery, print, sew on badges, heat seal)*

## **Part 3 - Franchisor & Holding Companies Only**

**(If not relevant, please proceed to section 4.)**

If franchised units or subsidiary companies wish to register a uniform on a single application, all of the franchised units or subsidiary companies must use identical occupational clothing. Please provide a detailed list of these entities with this application. Each entity must also sign a declaration.

How many franchised units or subsidiary companies are using this identical corporate uniform?

## **Part 4 - Statement of Eligibility**

**The Section below must be filled out by the Employer to enable us to process the application.**

- I have read the Approved Occupational Clothing Guidelines and believe that my organisation is eligible to apply for registration of Approved Occupational Clothing. In particular, I confirm that the uniform which is the subject of this application is a non-compulsory uniform.
- I declare that the design, as detailed above, will be in use for a minimum of three years.
- I declare that the information provided in this application is a true and accurate statement of the intentions and current standing of my organisation.

Name of Business / Company

Principal Business Activity

Mr, Ms, etc    Given name/s

Family name (surname)

Position held

Chief Executive Officer

Director

Company Secretary

Manager

Managing Director

Other

Principal

Specify below

Signature

Date

**On completing this form, please lodge it with the Victorian State Office of AusIndustry :**

**Office Address:**

9th Floor  
161 Collins Street  
MELBOURNE VIC 3000

**Postal Address:**

GPO Box 85 A  
MELBOURNE VIC 3000

**Phone (03) 9268 7944**

**Fax (03) 9268 7599**

# COMMERCIAL IN CONFIDENCE

## Declaration

**Franchise or Subsidiary ONLY**  
(Separate form for each entity)

FRANCHISEE / SUBSIDIARY

Australian Company Number (ACN)

Australian Business Number (ABN)

Office telephone number

Mobile telephone number

Fax Number

E-mail address

Head Office street address

City/Town

State

Postcode

Head Office postal address

City/Town

State

Postcode

Number of Employees  
(per class)

Nature of work of Employees  
(per class)

Date registration requested to take effect from  
(dd/mm/yyyy)

Registration Number of Uniform

I declare that this franchised unit/subsidiary utilises an identical non-compulsory uniform as registered under the Registration Number (if known) by the organisation named below and request that this franchised unit/subsidiary be included as part of that registration.

Mr,Ms,etc. Given name/s

Family name (surname)

Registration Number

Franchisor's Company Name

Signature

Date (dd/mm/yyyy)

## Australian New Zealand Standard Industry Classification (ANZSIC Codes)

### Agriculture, Forestry and Fishing

011 Horticulture and Fruit Growing  
012 Grain, Sheep and Beef Cattle Farming  
013 Dairy Cattle Farming  
014 Poultry Farming  
015 Other Livestock Farming  
016 Other Crop Growing  
021 Services to Agriculture  
022 Hunting and Trapping  
030 Forestry and Logging  
041 Marine Fishing  
042 Aquaculture

### Mining

110 Coal Mining  
120 Oil and Gas Extraction  
131 Metal Ore Mining  
141 Construction Material Mining  
142 Mining NEC  
151 Exploration  
152 Other Mining Services

### Manufacturing

211 Meat and Meat Product Manufacturing  
212 Dairy Product Manufacturing  
213 Fruit and Vegetable Processing  
214 Oil and Fat Manufacturing  
215 Flour Mill and Cereal Food Manufacturing  
216 Bakery Product Manufacturing  
217 Other Food Manufacturing  
218 Beverage and Malt Manufacturing  
219 Tobacco Product Manufacturing  
221 Textile Fibre, Yarn and Woven Fabric Manufacturing  
222 Textile Product Manufacturing  
223 Knitting Mills  
224 Clothing Manufacturing  
225 Footwear Manufacturing  
226 Leather and Leather Product Manufacturing  
231 Log Sawmilling and Timber Dressing  
232 Other Wood Product Manufacturing  
233 Paper and Paper Product Manufacturing  
241 Printing and Services to Printing  
242 Publishing  
243 Recorded Media Manufacturing and Publishing  
251 Petroleum Refining  
252 Petroleum and Coal Product Manufacturing NEC  
253 Basic Chemical Manufacturing  
254 Other Chemical Product Manufacturing  
255 Rubber Product Manufacturing  
256 Plastic Product Manufacturing  
261 Glass and Glass Product Manufacturing  
262 Ceramic Manufacturing  
263 Cement, Lime, Plaster and Concrete Product Manufacturing  
264 Non-Metallic Mineral Product Manufacturing NEC  
271 Iron and Steel Manufacturing  
272 Basic Non-Ferrous Metal Manufacturing  
273 Non-Ferrous Basic Metal Product Manufacturing  
274 Structural Metal Product Manufacturing  
275 Sheet Metal Product Manufacturing  
276 Fabricated Metal Product Manufacturing  
281 Motor Vehicle and Part Manufacturing  
282 Other Transport Equipment Manufacturing

283 Photographic and Scientific Equipment Manufacturing  
284 Electrical Equipment Manufacturing  
285 Electrical Equipment and Appliance Manufacturing  
286 Industrial Machinery and Equipment Manufacturing  
291 Prefabricated Building Manufacturing  
292 Furniture Manufacturing  
294 Other Manufacturing

### Electricity Gas and Water Supply

361 Electricity Supply  
362 Gas Supply  
370 Water Supply, Sewerage and Drainage Services

### Construction

411 Building Construction  
412 Non-Building Construction  
421 Site Preparation Services  
422 Building Structure Services  
423 Installation Trade Services  
424 Building Completion Services  
425 Other Construction Services

### Wholesale Trade

451 Farm Produce Wholesaling  
452 Mineral, Metal and Chemical Wholesaling  
453 Builders Supplies Wholesaling  
461 Machinery and Equipment Wholesaling  
462 Motor Vehicle Wholesaling  
471 Food, Drink and Tobacco Wholesaling  
472 Textile, Clothing and Footwear Wholesaling  
473 Household Good Wholesaling  
479 Other Wholesaling

### Retail Trade

511 Supermarket and Grocery Stores  
512 Specialised Food Retailing  
521 Department Stores  
522 Clothing and Soft Good Retailing  
523 Furniture, Houseware and Appliance Retailing  
524 Recreational Good Retailing  
525 Other Personal and Household Good Retailing  
526 Household Equipment Repair Services  
531 Motor Vehicle Retailing  
532 Motor Vehicle Services

### Accommodation, Cafes and Restaurants

571 Accommodation  
572 Pubs, Taverns and Bars  
573 Cafes and Restaurants  
574 Clubs (Hospitality)

### Transport and Storage

611 Road Freight Transport  
612 Road Passenger Transport  
620 Rail Transport  
630 Water Transport  
640 Air and Space Transport  
650 Other Transport  
661 Services to Road Transport  
662 Services to Water Transport  
663 Services to Air Transport  
664 Other Services to Transport  
670 Storage

### Communication Services

711 Postal and Courier Services  
712 Telecommunication Services

### Finance and Insurance

731 Central Bank  
732 Deposit Taking Financiers  
733 Other Financiers  
734 Financial Asset Investors  
741 Life Insurance and Superannuation Funds  
742 Other Insurance  
751 Services to Finance and Investment

752 Services to Insurance

### Property and Business Services

771 Property Operators and Developers  
772 Real Estate Agents  
773 Non-Financial Asset Investors  
774 Machinery and Equipment Hiring and Leasing  
781 Scientific Research  
782 Technical Services  
783 Computer Services  
784 Legal and Accounting Services  
785 Marketing and Business Management Services  
786 Other Business Services

### Government Administration and Defence

811 Government Administration  
812 Justice  
813 Foreign Government Representation  
820 Defence

### Education

841 Preschool Education  
842 School Education  
843 Post School Education  
844 Other Education

### Health and Community Services

861 Hospitals and Nursing Homes  
862 Medical and Dental Services  
863 Other Health Services  
864 Veterinary Services  
871 Child Care Services  
872 Community Care Services

### Cultural and Recreational Services

911 Film and Video Services  
912 Radio and Television Services  
921 Libraries  
922 Museums  
923 Parks and Gardens  
924 Arts

925 Services to the Arts  
931 Sport

932 Gambling Services  
933 Other Recreation Services

### Personal and Other Services

951 Personal and Household Goods Hiring  
952 Other Personal Services  
961 Religious Organisations  
962 Interest Groups  
963 Public Order and Safety Services  
970 Private Households Employing Staff